

GOLD MOUNTAIN COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Friday November 18, 2022 @ 10:00am

A. Call to Order

The meeting was called to order at 10:00am

B. Roll Call

Director Bennie, Director Kogge, Director St. Pierre, Vice-President Seney and President Curtis responded to the roll call. Director Bennie participated remotely.

C. Continued Virtual Meetings

1. Continued Virtual Meetings – Resolution No 2022-23-03

It was moved by Director St. Pierre, seconded by Vice-President Seney to adopt Resolution 2022-23-03 making findings and determinations pursuant to AB361 for continued virtual meetings. All members present voted in favor.

D. Public Comment

Anna Froker thanked the Board Members for all they do.

E. Consent Calendar

1. Approve minutes of the September 23, 2022 Regular Meeting, the September 29, 2022 Special Meeting and the October 20, 2022 Special Meeting
2. Approve Warrant Register September through October 2022

It was moved by Vice-President Seney, seconded by Director St. Pierre to remove the September warrants for the water/sewer operations fund and approve the minutes and remaining warrants. The removed warrants would be considered at the next meeting. All members present voted in favor.

F. Reports

1. General Manager Report

Operations Manager Skyler Allingham presented the General Manager report. The report included updated on the ongoing search for an auditor, the development of user fees, and the district's delinquency rate. The pending task list was reviewed.

2. Operations Report

Operations Manager Skyler Allingham updated the Board on recent septic alarms, a cross communications issue at the new leachfield, and the propane line project. President Curtis reported that EPRFPD has a generator for sale, she suggested that staff might want to let the HOA know of its availability. Vice-

President Seney noted that she didn't feel CSD staff should be tasked with providing that information to the HOA.

3. Fire Operations Report

Fire Coordinator Bill Robinson reported converting the QAV to a snowplow for the winter, safety meetings and the transition to Beckwourth Fire as the District's Fire Protection contractor.

4. Financial Report

Operations Manager Skyler Allingham presented current financials for both operations and fire. There was a brief discussion relating to higher electric bills, it was suggested to see if the electric provider has any programs or grants for usage reduction projects.

5. Board Initiatives Tracking

President Curtis presented the current list of Board projects and noted it would be updated once the new committee members are seated.

6. Board Member Reports

Director Bennie explained that he was still working on the report from the recent Fire Workshop.

Director St. Pierre noted that he was fine with the CSD staff providing information on the generator to the HOA, he feels a good working relationship between the two agencies is necessary.

Director Kogge reported that the community had reported over 1200 hours and over \$101,000 for Firewise work and the community had received its recertification.

Vice-President Seney reported on her recent attendance at a CSDA Board meeting and explained that she would be moving from the Legislative Committee to the Personal Development committee. She also suggested all Board members and staff should review the training offered by CSDA and consider participating in various sessions.

G. Order of Business

1. Local Emergency Services Study Group (LESSG)

President Curtis reviewed her report regarding the next steps for the LESSG, these include public outreach and LAFCo fees which both require funding from the participating agencies. She reported that the City of Portola committed \$20,000 and Beckwourth Fire committed \$15,000. She requested the Board consider approval of \$13,000 toward these efforts. She noted that if the funds were not utilized they would be returned to the agencies based on the percentage committed. She also explained that Rollins PR Consulting would be assisting Planwest Partners with the public outreach and information process.

Public participant Ashlie Sims questioned when Rollins PR worked with the CSD. Information on the District's relationship with Rollins PR was provided.

It was moved by Director St. Pierre, seconded by Director Bennie to authorize an amount not to exceed \$13,000 for continuing LEESG operating expense and LAFCo fees with any unused funds being returned to the CSD in accordance with the percentage contributed. Under roll call vote all members present voted in favor.

2. 2023 Board Officers and Committees

President Curtis explained that an interest form had been provided by each board member and she handed out a complete summary of responses.

2023 Board Officers:

It was moved by Vice-President Seney, seconded by Director Kogge to appoint Gordon Bennie as CSD President for 2023, effective 1/1/2023. All members present voted in favor.

It was moved by Director St. Pierre, seconded by Director Bennie to appoint Kim Seney as CSD Vice-President for 2023, effective 1/1/2023. All members present voted in favor.

2023 Committee appointments:

LESSG

President Curtis expressed interest in remaining as a representative of the CSD on the LESSG after stepping down from her seat on the CSD Board. It was moved by Director St. Pierre, seconded by Vice-President Seney to appoint Gordon Bennie and Rene St. Pierre as CSD Board representatives for LESSG and appoint Cary Curtis as a member at large. All members present voted in favor.

Public participant Ashlie Sims asked if the LESSG meeting would be made public once Ms. Curtis is attending as a member at large. Ms. Curtis noted that the question was more for the LESSG than for the CSD but she did not think the appointment would change the LESSG meetings.

Firewise

It was moved by Director St. Pierre, seconded by Vice-President Seney to appoint Kathy Kogge and Cary Curtis to the Firewise committee. All members present voted in favor

Finance

It was moved by Director St. Pierre, seconded by Director Kogge to appoint Board members Gordon Bennie and Rene St. Pierre along with Rich McLaughlin to the Finance Committee. All members present voted in favor.

Rate Case/Prop 26

Although the rate case has been completed there is still work to do on Prop 26 user fees. It was moved by Director St. Pierre, seconded by Vice-President Seney to appoint Kim Seney and the General Manager to the Rate Case/Prop 26 Committee.

Fire Reserve Use

It was moved by Vice-President Seney, seconded by Director St. Pierre to appoint Gordon Bennie and Kathy Kogge to the Fire Reserve Use Committee. All members present voted in favor.

Policy

It was moved by Director St. Pierre, seconded by Director Kogge to appoint Kim Seney, Gordon Bennie and Cary Curtis to the Policy Committee. All members present voted in favor.

Transparency Challenge

It was moved by Director St. Pierre, seconded by Vice-President Seney to appoint Cary Curtis and Leslie Chrysler to the Transparency Challenge committee. All members present voted in favor.

Benefits

It was moved by Director St. Pierre, seconded by Vice-President Seney to appoint Gordon Bennie, Kathy Kogge and the General Manager to the Benefits Review Committee.

3. District Policies

Vice-President Seney presented five updated policies for consideration. She explained that the policies were included in the agenda packet, so members have had the chance to review them and suggested to have any necessary discussions on each policy and then consider approval of them all at the same time.

Director Bennie explained that he did have some concerns and revision suggestions for the Water System Pressure & Residential Booster Station Policy, he requested it be looked at and brought back to the next meeting.

The Board also requested updated policies be sent out to the community.

It was then moved by Director St. Pierre, seconded by Director Kogge to adopt the following four policies and waive the second readings. All members present voted in favor.

#5006	Delinquency & Water Shutoff
#5025	Service Connection Expense Reimbursement
#5100	Water Meter
#5105	Charges for Excessive Water Discharge

It was then moved by Director St. Pierre, seconded by Director Kogge to retire the following five policies that are no longer necessary. All members present voted in favor.

#2101	Meter Reading Policy
#3036	Charges for Accidental Water Discharge
#3037	Service Connection Expense Reimbursement
#3038	Water & Sewer Fee Collection
#3040	Charges for Property Owners Requesting New/Modified Water/Sewer Services

4. Fire & Emergency Services Contract

President Curtis explained that the contract was being reviewed by legal counsel for both agencies and would just need to be executed following the legal review.

The Board also requested notification of the new contract be sent to the community.

5. General Manager Succession Planning

President Curtis explained that the Executive Committee was working on this and would be prepared for action at a Special Meeting in December.

6. Prop 26 User Fees

President Curtis explained that this item was discussed during the General Manager Report earlier in the agenda.

H. Adjournment

The meeting was adjourned at 11:57 am.