

Regular Meeting of the GMCS D Board of Directors

Minutes

Regular Meeting

November 21, 2025 10:00 AM

150 Pacific Street, Portola, CA 96122

<https://www.gmc sd.org/>

1. Call to Order

The meeting was called to order at 10:00 am by President Kim Seney.

A. Roll Call

Present: President Kim Seney, Director Rene St. Pierre, Vice President Jon Gresley, Director Patricia Ryan

Absent: Director Kathy Kogge

Staff Present: General Manager Skyler Allingham, Clerk of the Board Annie Tansey-Yoakum, Fire Coordinator, Bill Robinson

2. Public Comments

One public comment was made via GMCS D website in regard to Policy #5100. As it was an electronic posting, the details were reviewed by Board Secretary in her report of correspondence to the board.

No Action

3. Update from Board Secretary



A. Correspondence to the Board

The Board Secretary reported that a community member submitted a public comment via the links on the published agenda regarding item #6 - Policy Review Policy #5100 Water Service Policy. The comment is attached to these notes.

B. Election Update

The Board Secretary reported the following details regarding the recent District election:

- Before we can officially announce the election results, Plumas County must certify the election.
- The election will be certified on December 2nd.
- The terms of the three available seats end on December 5th at noon.
- It's possible we will have to have a special meeting in early December to swear-in the new Directors.

- The County Office of Elections informed her that elected Directors may be sworn in after December 5th, but will need to be done prior to any official board actions can be made.
- Current unofficial results show that Rene St Pierre has been re-elected and continues to be the longest sitting Director on the Board – thank you for your dedication.
- Patricia Ryan will be elected to the seat she was appointed to in June of this year.
- And if results are certified, the District will be able to welcome Shuan Pairish as a Director.
- The Board Secretary thanked President Seney for her service to the Board on both a professional and personal level.

4. **Consent Agenda**

- Review and approve meeting minutes from Regular Meeting on 9/19/2025
- Review and accept District's Financial reports from October 2025.

Motion passed to approve consent agenda items.

President Kim Seney motioned to approve. Director Rene St. Pierre seconded the motion.

The motion passed with the following vote:

4 **In Favor** **Opposed**
 Abstained 1 **Absent** **Recused**

5. **GMCSO Audit Financial Year Ending 6/30/2022**

Blain Boden from Boden, Klein & Sneesby auditing firm, presented a draft audit for the financial year ending June 30, 2022. Overall his opinion is that it was a clean audit and represented an accurate depiction of the District's financial position. Vice President Gresley expressed concern regarding the omission of the Management Discussion & Analysis (MD&A) in the audit. This is a portion that is not required but can be prepared by the agency's management to provide appropriate operational, economic, and historical context for the audit. The Board of Directors would like to see the MD&A included as the District moves forward.

A motion was made to approve this draft as the final audit with the caveat that all grammatical errors be corrected.

Director Rene St. Pierre motioned to approve. Vice President Jon Gresley seconded the motion.

The roll call vote:

Aye **President Kim Seney** Aye **Director Rene St. Pierre** Aye **Vice President Jon Gresley**
Aye **Director Patricia Ryan** Absent **Director Kathy Kogge**

6. **Policy Review - #5100 Water Service Policy**

GM Allingham pulled this agenda item pending input from the District's economic consultant. President Seney agreed and would like the new Board of Directors to also have input on the policy.

7. **Policy Review - #2130 Investment of District Funds**

The motion to approve the replacement of the word "high" for "best" in this policy was passed.

Director Rene St. Pierre motioned to approve. Director Patricia Ryan seconded the motion.

The motion passed with the following vote:

4 In Favor ___ Opposed
___ Abstained 1 Absent ___ Recused

8. Committee Updates

Executive Committee: President Seney and Vice President Gresley had nothing to report out, other than they had read the draft audit.

Finance Committee: Director St. Pierre and Director Gresley reported that the biggest thing they had worked on was getting the CA CLASS account added to the budget financial reports. They need to produce the 10/17/25 Finance Committee Meeting notes. The committee would also like to revise the Committee Charter and expand membership.

Fire Services Committee: Nothing to report from Director St. Pierre, or Fire Coordinator Bill Robinson. Director Ryan reminded the board that she is also on the committee and should be shown on agendas. Director St. Pierre said they have not had a recent meeting.

FireWise Committee: Director Ryan reported that the 2025 FireWise Community renewal application has been submitted. She reported that community wide, homeowners in 2025 have removed 269 cubic yards of hazardous fuels and spent an overwhelming \$238,363 in harm reduction. It was also noted that the acreage from the recent roadside clearance project by the CSD can be counted towards FireWise fuel reduction.

9. Finance Committee Charter & New Appointees

Two motions were made after the discussion of the Finance Committee Charter.

1. Motion made by Director St. Pierre to revise the charter's membership to include, "The Finance Director, One Director, the General Manager, and two community advisors to be appointed by the board as non-voting members." The motion was seconded by VP Gresley. The motion passed unanimously with four "ayes" and one absent member.

2. Motion made by Director St. Pierre to appoint community members Richard Fortmann and Richard Cavanaugh as non-voting advisors on the Finance Committee. President Seney seconded the motion. The motion passed unanimously with four "ayes" and one absent member.

Director Rene St. Pierre motioned to approve. Vice President Jon Gresley seconded the motion.

The motion passed with the following vote:

4 In Favor ___ Opposed
___ Abstained 1 Absent ___ Recused

10. Directors' Reports

General Manager Allingham: Well #8 rehabilitation project has been completed, the application with Plumas County health department will be updated and the well can be brought back online. The jockey pumps are being installed to the booster stations. Well #17 repair project is completed. The Windsong leach field solar controls project is online. Forest management's roadside mastication project is complete on Red Sky, Dream Maker, Startop and Moon Shadow. A memorandum of understanding with the Nakoma Community Association (NCA) is being drafted to shape the forest management working relationship.

Director St. Pierre: Nothing new to report

Director Ryan: Nothing new to report

Vice President Gresley: He has been working in the Bay Area for another public agency but will hopefully be

able to attend the next meeting in-person. VP Gresley also thanked President Seney for her service and mentorship and acknowledged her contributions to the Board and the District.

President Seney: She just returned from her last board meeting of the California Special Districts Association, another role she has been performing for several years as well. She thanked her fellow board members for the work they've done on behalf of the District as well as GM Allingham and Board Secretary Tansey.

11. Adjournment

President Seney adjourned the meeting at 11:35 a.m.

Posted 10:42 am on December 12, 2025

10:42 am December 12, 2025