This brief is being provided to inform the board, staff and public of the details of an agenda item that requires no action from the board. The President of the Board will provide board members, staff, and the public the opportunity to ask questions about this topic when this agenda item is announced.

**Date:** June 14, 2021

**Originator:** Cary Curtis/Bill Robinson

**Agenda Topic Title**: Eastern Plumas Rural Fire Protection District Incident Reporting and Metrics

**Purpose of Brief:**  Sharing update and gather input related to incident reporting criteria for Eastern Plumas RFPD when responding to callouts within the Gold Mountain CSD District

**Supporting Documents Included: Yes - Excel document of proposed incident report**

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1. **Agenda Topic Brief or Update:**

At the May 27, 2021, meeting of the board, direction was given to the Fire Contract committee to review service level agreements in the contract with Eastern Plumas RFPD and bring back recommendations for enhanced incident reporting that will enable the CSD to better monitor contact requirements against performance. Bill Robinson has drafted an incident call out report that captures key incident detail to assist with this initiative.

* The committee is asking for board feedback on the draft incident report and if there is other information that would be useful for the District to collect from Eastern Plumas RFPD.

1. **Anticipated Impacts to the District -** (*Consider financial impact, change in procedures, customer, and staff communication*):

Positive impact to the District with better and measurable incident reporting against contractual agreements.

1. **Anticipated Impacts to the Customer –** *Standby, Residential, Commercial***:**

Possibly better information that can be recapped for the community about the performance of our fire and emergency services provider.

**Next Steps for this Topic**:

* Finalize the incident report.
* Meet with Eastern Plumas RFPD to forge agreement to modify our Fire and Emergency Services contract with Eastern Plumas RFPD that includes new incident reporting criteria.