

GOLD MOUNTAIN COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Friday September 23, 2022 @ 10:00am

A. Call to Order

The meeting was called to order at 10:02am

B. Roll Call

Director Bennie, Director Kogge, Director St. Pierre, Vice-President Seney and President Curtis responded to the roll call.

C. Continued Virtual Meetings

1. Continued Virtual Meetings – Resolution No 2022-23-02

It was moved by Director St. Pierre, seconded by Director Kogge to adopt Resolution 2022-23-02 making findings and determinations pursuant to AB361 for continued virtual meetings. All members present voted in favor.

D. Public Comment

There were no comments from the public.

E. Consent Calendar

1. Approve minutes of the July 15, 2022 Regular Meeting and the September 6, 2022 Special Meeting
2. Approve Warrant Register July through August 2022

It was moved by Director St. Pierre, seconded by Director Bennie to approve the consent calendar as presented. All members present voted in favor.

F. Reports

1. General Manager Report

General Manager Rich McLaughlin reviewed his report and provided updates on the office transition process, auditor selection, fire tax billing, and HFT/chipping billings. He also updated the Board on pending tasks. The Board briefly discussed the need to address delinquent bills and installation of roof top fire suppression sprinkler devices.

2. Operations Report

Operations Manager Skyler Allingham updated the Board on the water and sewer systems. He continued with presentations on the proposed pipeline needed for the falling water leachfield and a plan to cap off the old propane system. The Board discussed the proposed joint project with the NCA for installation of

a wastewater pipeline, they suggested that staff should ensure that all specifics of the joint project be outlined in writing and signed off by both agencies.

3. Fire Operations Report

General Manager Rich McLaughlin presented the report on behalf of Fire Coordinator Bill Robinson. He reported on radio purchases and installation of a base station and various training opportunities available through EPRFPD.

4. Financial Report

General Manager Rich McLaughlin reviewed the current financials for both operations and fire. He explained that he is still working with Cline to develop a plan to address delinquencies in all district billings. He also reported that Plumas County had received payment for a large chunk of property tax that was delinquent and included the District's fire tax. Although the County hasn't transferred funds to the District yet, they will be coming in.

5. Board Initiatives Tracking

President Curtis presented the current list of Board projects. The Board discussed the need for a dashboard to outline the projects.

6. Board Member Reports

Director Kogge reported on the NCA/CSD annual meeting and Firewise activities. She suggested development of an email address that could be used exclusively for Firewise.

President Curtis thanked Rich McLaughlin and Kim Seney for their work with the executive committee.

G. Order of Business

1. Local Emergency Services Study Group (LESSG)

President Curtis reviewed her report and supporting document relating to the District's participation in the LESSG. She explained the study group was moving forward with the process necessary to form a new fire district for Eastern Plumas County. Following a review of the draft Feasibility Study and the MSR report from LAFCo, Ms. Curtis requested the Board consider action approving continued participation in with the LESSG.

It was moved by Director St. Pierre, seconded by Director Bennie to authorize the District to continue working with the LESSG in the effort to form a new fire district and the need for a special tax as a component of the project. Under roll call vote all members present voted in favor.

Director St. Pierre indicated that he would need to leave the meeting shortly and requested reordering of the agenda to allow him to participate in the last five items.

President Curtis moved agenda items 2 and 3 to the end of the meeting.

4. Organizational Objectives & General Manager Performance Plan

President Curtis presented a list of organizational objectives which had been developed by the Executive Committee in coordination with staff. The objectives were outlined in five categories; 1) Operational Reliability, 2) Safeguarding Resources, 3) Financial Stability, 4) Organizational Development and 5) Delight the Customer. Ms. Curtis then presented the revised General Manager Performance plan updated by the Executive Committee that reflects the organizational objectives.

After a brief discussion it was moved by Vice-President Seney, seconded by Director St. Pierre to adopt the Organizational Objectives, and accept the General Manager Performance plan presented by the Executive Committee. All members present voted in favor.

5. Policy 5005 Billing

Vice-President Seney presented the revised billing policy for consideration. She explained that while working to revise the policy it became necessary to split it up into two separate policies, a billing policy and a Delinquency/Water Shut-Off Policy. She noted that the Delinquency Policy would be considered as the next agenda item.

After a review of the billing policy, it was moved by Director St. Pierre, seconded by Director Bennie to approve Billing Policy 5005 and waive the 2nd reading. All members present voted in favor.

6. Policy 5006 Delinquency and Water Shut-Off

Vice-President Seney presented the draft Delinquency/Water Shut-Off policy for consideration. She noted that the current policy 3038 would need to be retired.

After review of Policy 5006 it was moved by Vice-President Seney, seconded by Director St. Pierre to retire Policy 3038. All members present vote in favor.

It was then moved by Director St. Pierre, seconded by Vice-President Seney to approve Delinquency/Water Shut-Off policy 5006 and waive the 2nd reading. All members present voted in favor.

7. Reserve Fund Investment Opportunities

Director St. Pierre presented the Board information on the opportunity for the District to participate in the CA Class investment program through the Public Trust Advisors. He explained that the program would allow the District to achieve a good return on their investment while continuing to have access to the funds when necessary.

After a brief discussion it was moved by Director St. Pierre, seconded by Director Bennie to authorize the opening of an account through the CA Class program. Under roll call vote all members present voted in favor.

Director St. Pierre excused himself from the meeting at 1:10pm

2. Fire Workshop Planning.

Director Bennie explained the need to move forward with the Fire Workshop scheduled for Thursday October 20 at 10am to provide a roadmap of actions to bring a clear fire strategy as the district moves forward and anticipates changes to the current fire contract.

3. Forest Management

President Curtis provided an update on the 2022 HFT and chipping programs. She outlined work that had been completed and future project development. She briefly discussed issues with property owners who don't participate in NCA/CSD forest management programs.

H. Adjournment

The meeting was adjourned at 1:32 pm.