This brief is being provided to inform the Board, staff and public of the details of an agenda item that requires action from the Board. The President of the Board will provide board members, staff, and the public the opportunity to ask questions about this topic when this agenda item is announced.

**Date:**July 13, 2021

**Originator:** Cary Curtis and Kim Seney

**Purpose**: Propose Update to Conflict of Interest Policy #1020 and Renumber to #1035

**Supporting Documents Included: Yes / No** Yes – Proposed Revised and Renumbered Policy

**Desired Action by the Board:**

First reading by the board of revised (former Conflict of Interest Policy #1020) and renumbered Policy #1035 Conflict of Interest Policy. The board may choose to waive the second reading and adopt recommendation as presented. Current policy requires a 3/5th majority affirmative vote of the entire membership of the board to adopt this policy.

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1. **Description:** This revised Ethics policy is intended to affirm that the District is committed to operating in a manner consistent with highest standards, avoiding any perceived or actual Conflicts of Interest.
2. **Reason for Recommended Board Action -** (*Consider compliance, cost savings, fixing a problem*): This policy was drafted by our Legal Counsel to update current Policy and ensure compliance with current state and local laws. The related Resolution 2005-08 was re-affirmed by the Board of Directors in January, 2021.
3. **Anticipated Impacts to the District (negative and/or positive) -** (*Consider financial impact, change in procedures, customer and staff communication and effect if recommendations are not adopted*):

New procedures for ensuring biennial review and communication with the County has been established and implemented.

1. **Anticipated Impacts to the Customer –** *Standby, Residential, Commercial***:** No new impact.
2. **Recommendation (s):** Review, Discuss, Waive 2nd reading and adopt the new GM CSD Policy #1035 Conflict of Interest Policy as presented.

Gold Mountain Community Services District

POLICY HANDBOOK

**D-R-A-F-T**

**POLICY TITLE: Conflict of Interest**

**POLICY NUMBER: 1035**

**1035.1** The Political Reform Act, Government Code §81000, et seq., requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commis­sion has adopted a regulation, 2 Cal. Code of Regs. §18730, which contains the terms of a standard conflict of interest code. The regulation can be incorporated by reference and may be amended by the FPPC after public notice and hearings to conform to amendments in the Political Reform Act. The Board of the Gold Mountain Community Services District (GMCSD) approved and adopted the FPPC’s standard conflict of interest on 19 January 2021 per attached Resolution 2020-21-04. Therefore, the terms of 2 Cal. Code of Regs. §18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference and, along with the attached Revised Code and associated Appendix in which members of the Board of Directors and employees are designated, and in which disclosure categories are set forth, constitute the Conflict of Interest code of the GMCSD.

**1035.2** The Political Reform Act requires every local government agency to review its Conflict of Interest Code each even-numbered year, designating positions required to file Statements of Economic Interests (Form 700), and assigning disclosure categories specifying the types of interests to be reported. The Plumas County Board of Supervisors is designated as the code reviewing body of GMCSD’s Conflict of Interest Code. Pursuant to Government Code Section 87306.5 and the Plumas County Local Agency Biennial Notice, the District reviews its Conflict of Interest Code on a two year schedule to determine if it is accurate or if changes are required. As necessary, the District will amend its code by resolution, and submit a completed Local Agency Biennial Notice and if applicable, a copy of the District Resolution and Appendix to the Plumas County Board of Supervisors.

**1035.3** The District Administrative Manager shall file and retain Employee Statements of Econom­ic Interests in the District office.