

This brief is being provided to inform the Board, staff and public of the details of an agenda item that requires action from the Board. The President of the Board will provide board members, staff, and the public the opportunity to ask questions about this topic when this agenda item is announced.

Date: November 1, 2021

Originator: Cary Curtis and Kim Seney

Purpose: From time to time, it is determined that Easements to private land is needed to conduct District business for purpose of water, sewer or fire operations. This Policy will enable a process for formally securing easements.

Desired Action by the Board: First reading by the board of Policy #2225 pertaining to Easement Acceptance. The board may choose to waive the second reading and adopt recommendation as presented.

1. **Description:** This Policy allows staff to identify and secure property easements through a Board Resolution for property identified as critical to District operations.
2. **Reason for Recommended Board Action - (*Consider compliance, cost savings, fixing a problem*):** It is a best practice to document and secure Board of Director approval by way of Resolution for easement agreements. GMCSO has been following this practice.
3. **Anticipated Impacts to the District (negative and/or positive) - (*Consider financial impact, change in procedures, customer and staff communication and effect if recommendations are not adopted*):** No significant impact.
4. **Anticipated Impacts to the Customer – *Standby, Residential, Commercial*:** An easement agreement will be executed with those customers who agree to a property easement where needed to implement District operations.
5. **Recommendation (s):** Review, Discuss, Waive 2nd reading and adopt the new GM CSD Policy #2225 Easement Acceptance.

Gold Mountain Community Services District

POLICY HANDBOOK

D-R-A-F-T

POLICY TITLE: Easement Acceptance
POLICY NUMBER: 2225

2225.1 Acceptance by the District of any interest in public utility easements and other easements dedicated to the District for installation, maintenance, repair, etc., of facilities, shall require approval of the Board of Directors.

2225.2 Commitments to accept easements or assurances that easements will be accepted may be provided by staff only after approval of same by the Board of Directors.

2225.2.1 Acceptance of easements shall be accomplished by the Board of Directors by adoption of a resolution.