

**GOLD MOUNTAIN COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS**  
**MEETING MINUTES**

**Monday, September 27<sup>th</sup>, 2021 @ 10:00am**

**A CALL MEETING TO ORDER:**

The meeting was called to order at 10:03am

Board Present Via- Zoom: President: Cary Curtis, Board Member: Kathryn Kogge, Financial Director Rene St. Pierre, Vice President: Kim Seney

Absent: None

Staff Present Via- Zoom: General Manager: Rich McLaughlin, Administrative Manager: Tiana Bradley, Assistant General Manager/Lead Operator: Skyler Allingham,

**B CONSENT CALENDER:**

**Minutes:** Approval of July 19<sup>th</sup>, 2021 Regular Meeting Minutes & August 26<sup>th</sup>, 2021 Special Meeting Minutes

**Warrant Registers:** Approval of July 2021 & August 2021 Warrant Registers.

President Curtis made the motion to adopt the “July 19<sup>th</sup>, 2021 Regular Meeting Minutes” Financial Director St. Pierre seconded the motion. **Roll Call:** President Curtis – Yes, Board Member Kogge – Yes, Financial Director St. Pierre– Yes, Board Member Seney – Yes, Motion Approved

Financial Director St. Pierre made the motion to adopt the “Consent Calendar”, President Curtis seconded the motion. **Roll Call:** President Curtis – Yes, Board Member Kogge – Yes, Financial Director St. Pierre– Yes, Board Member Seney – Yes, Motion Approved

**C PUBLIC COMMENT:**

There was no public comment.

**D REPORTS:**

1. **GENERAL MANAGER’S REPORT:**

Discussion Item – No Action Required

2. **FIELD REPORT:**

Discussion Item – No Action Required

3. **DIRECTORS’ REPORTS:**

Discussion Item – No Action Required

4. **ADMIN REPORT:**

Discussion Item – No Action Required

5. **FIRE COORDINATOR REPORT:**

Discussion Item – No Action Required

6. **CORRESPONDANCE TO THE BOARD OF DIRECTORS:**

Discussion Item – No Action Required

7. **FIREWISE COMMITTEE REPORT:**

Discussion Item – No Action Required

E **OLD BUSINESS:**

1. **DISTRICT TRANSPARENCY CHALLENGE:**

President Curtis presented for discussion the latest updates on the District Transparency Challenge Certification through CSDA. She provided the board with an updated on the progress made on the initiative. To date the application had been submitted to CSDA to confirm participation. Recurring meetings were developed to move tasks forward. The Challenge requirements were reviewed, and tasks were assigned. The board had adopted all required policies except for the Financial Reserves policy and lastly, a tracking sheet was developed for all requirements and refined timeline was established.

The next steps for the District Transparency Challenge initiative were to Continue to work the plan to meet milestones and report back to the board on progress.

2. **EMERGENCY SERVICES STUDY GROUP:**

President Curtis presented for discussion the latest updates on the possible fire agency consolidation. She informed the board that Two responses from the request for proposal for a feasibility study have been received. A smaller committee was assigned the task of reviewing the proposals and vetting the two consulting firms. At the Group's next meeting on September 28<sup>th</sup>, it is anticipated that the group will select one of the two consulting firms and at that time the sealed bid envelope will be opened revealing the cost of the study. Depending on pricing, additional negotiations may be required to bring the cost in line with available funds. It is anticipated that the feasibility study will take 6-8 weeks to complete. On September 20<sup>th</sup>, the board of Eastern Plumas Rural Fire agreed to cautiously continue in the effort. The EP Fire board had robust discussions about the study group and has received 5 letters of opposition that were presented during the meeting. Previously, their board received 3 letters of support. Depending on the results of the feasibility study and if the results are favorable in the formation of a new fire district, the group will look to place it on the Nov. 2022 ballot.

The next steps for the committee is to Report of the consulting firm selected for the feasibility study and the cost and the Development of a communications plan

3. **EASTERN PLUMAS RURAL FIRE PROTECTION:**


President Curtis presented for discussion the latest initiative on Eastern Plumas Rural Fire Dept. Reporting Metrics and the next steps for review. She informed the board that a spreadsheet had been developed to track incident callout so that it can be measured against the GMCSD Fire and EMS contract with EPRFPD. The hope is that this determine if the GMCSD needs to address concerns based on contract agreements and if changes are warranted.

The next steps for initiative were as follows Continue to track incident call out detail for the next few months and monitor for adherence to the contract SLA agreement. Continue with open discussions with EPRFPD to enhance service to the community. Complete annual contract review of agreements against performance.

The review was scheduled for the November 15<sup>th</sup>, 2021 – Board Meeting

F **NEW BUSINESS:**

1. **BUDGET REPORT & FINANCIALS FOR JULY- AUGUST 2021:**

 In compliance with the Americans with Disability Act, if you are a disabled person and you need disability-related modifications or accommodations to participate in this meeting, then please contact District Secretary at 530-832-5945. Request must be made as early as possible, and at least one full business day before the start of the meeting.

Vice President Seney made the motion to accept the Budget Comparison & Financial Reports for July – August 2021; Board Member Kogge seconded the motion. **Roll Call:** President Curtis – Yes, Board Member Kogge – Yes, Financial Director St. Pierre– Yes, Board Member Seney – Yes, Motion Approved

2. **ACCEPTANCE OF RESIGNATION OF BOARD MEMBER MARTY HEINRICH:**

Administrative Manager Bradley presented for discussion and action Marty Heinrich’s resignation letter effective Monday, September 11<sup>th</sup>, 2021.

Financial Director St. Pierre made the motion to accept Marty Heinrich’s resignation from the Gold Mountain CSD Board of Director’s Vice President Seney seconded the motion. **Roll Call:** President Curtis – Yes, Board Member Kogge – Yes, Financial Director St. Pierre– Yes, Board Member Seney – Yes, Motion Approved

3. **RESOLUTION No. 2021/22 -06:**

This item was differed to a later date.

4. **RESOLUTION No. 2021/22 -07:**

This item was differed to a later date.

5. **GMCSO FIRE RESERVE FUNDING:**

General Manager McLaughlin presented for discussion action GMCSO Fire Reserve Funding and implementation.


Board Member Kogge made the motion to approve a maximum of \$26,000 increase in the Fuel Break Maintenance reserves to complete the Hazardous Fuel Reduction Work in the District’s Southern Boundary. Vice President Seney seconded the motion. **Roll Call:** President Curtis – Yes, Board Member Kogge – Yes, Financial Director St. Pierre– Yes, Board Member Seney – Yes, Motion Approved

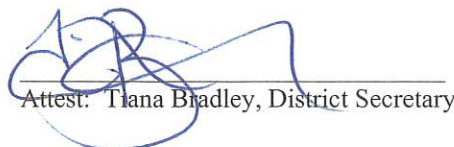
The Ad Hoc Committee was formed to examine investing Fire reserve funds in a permanent Administrative and QAV storage facility on the Gemstone site. The members included: Vice President Seney, Board Member Kogge & Fire Coordinator Robinson

G. **ADJOURN:**

The meeting adjourned at 12:51pm.

These minutes were approved by the Board of Directors of the Gold Mountain Community Services District at the regular Board meeting on November 15<sup>th</sup>, 2021.

  
Cary Curtis, President

  
Attest: Tiana Bradley, District Secretary